III Semester B.Com. Examination, Nov./Dec. 2015 (CBCS) (2015-16 and Onwards) (Freshers) COMMERCE

3.7 Public Relations and Corporate Communication

Time: 3 Hours

Max. Marks: 70

Instructions: Answers should be written completely in English or completely in Kannada.

SECTION - A

 $(5 \times 2 = 10)$

Answer any 5 of the following. Each question carries 2 marks.

- 1. a) Give the meaning of corporate communication.
 - b) What is stress management?
 - c) Who is a creative person?
 - d) Who is a counselor?
 - e) What is potential employment?
 - f) Define emotional intelligence.
 - g) Expand 'CA' and 'CS'.

SECTION - B

 $(3 \times 6 = 18)$

Answer any three of the following. Each question carries six marks.

- 2. State the objectives of group discussion.
- 3. Give a note on positive thinking.
- 4. Explain different forms of communication.
- 5. State the steps involved in problem solving process.
- 6. How to prepare for the interview? Explain.

SECTION - C

 $(3\times14=42)$

Answer three of the following. Each question carries fourteen marks.

- 7. What is positive attitude? Explain the basic guidelines to develop positive attitude.
- 8. What is time management? Explain the essentials of effective time management.
- 9. Define communication. Explain the importance of communication.
- 10. What is interview? Explain the requirements for successful interview.
- 11. How important is listening in communication? And state various barriers to effective listening.

P.T.O.