

Roll No.

Total No. of Pages : 02

Total No. of Questions : 09

MCA (Sem.–2nd)

PRINCIPLES OF MANAGEMENT

Subject Code : MCA-204

Paper ID : [B0109]

Time : 3 Hrs.

Max. Marks : 60

INSTRUCTION TO CANDIDATES :

1. SECTIONS-A, B, C & D contains TWO questions each carrying TEN marks each and students has to attempt any ONE question from each SECTION.
2. SECTION-E is COMPULSORY carrying TWENTY marks in all.
3. Use of non-programmable scientific calculator is allowed.

SECTION-A

1. *“Planning involves more cost than benefits, particularly for small scale business, hence its use should be used on selective basis”*, give your comments on the statement. Also briefly discuss the steps involved in planning.
2. What do you mean by departmentation? Discuss the benefits of departmentation.

SECTION B

3. Explain the process of organizing. Also discuss in brief various types of organization structures.
4. What do you mean by span of management? Discuss in detail the factors

SECTION C

5. Explain the techniques of coordination. Also explain the difference between coordination and controlling.
6. Write notes on the following:
 - i) Types of Interviews used for selection process
 - ii) Control process

SECTION D

7. How HRD is different from HRM? Also explain the functions of HRD.
8. What are the different sources of finance for fixed assets?

SECTION E

9. Write short notes on the following :
 - a) Line and Staff organization
 - b) Difference between Strategy and Policy
 - c) Delegation of authority
 - d) Marketing Research
 - e) Production system
 - f) Spontaneous Credit
 - g) Difference between Recruitment and Selection
 - h) Finance Function
 - i) Working Capital
 - j) Communication