


DRAVIDIAN UNIVERSITY
Directorate of Distance Education (DDE)
KUPPAM – 517 426:: A.P.
Course: I year MCA/ PGDCA
Paper – III– English Language Communication skills
Question Paper for Assignment

Answer any **THREE** of the following **FIVE** Questions.

3x10=30

1. Discuss the features of Indian English?
2. Write about Verbal and Non Verbal Communication?
3. Explain formal and informal interviews?
4. Discuss the features of Effective writing?
5. Explain how Business letters are written?